



JHA RECRUITMENT & STAFF @ WORK

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Lismore City Council Timsheet

Employee No.	NAME								JOB TITLE								Week End		
Job Description	Hours Worked								Plant No.	Plant Hours/Kilometers								Job Number	
	S	S	M	T	W	T	F	S		S	M	T	W	T	F				
Ord										Hr									
	O/T									Hr									
Ord										Hr									
	O/T									Hr									
Ord										Hr									
	O/T									Hr									
Ord										Hr									
	O/T									Hr									
Ord										Hr									
	O/T									Hr									
Ord										Hr									
	O/T									Hr									
Ord										Hr									
	O/T									Hr									
Ord										Hr									
	O/T									Hr									
Ord										Hr									
	O/T									Hr									
Allows/Higher Duties										Assignment continuing: Yes No please circle									
Commencement Time										Supervisors please take a minute to grade this person for suitability. This information helps us provide you with the right people in the future.									
Finishing Time										Excellent		Good		Average		Poor		Comments	
Travelling (km)										Skills									
Higher Duties										Punctuality									
Daily Supervisor Signature										Attitude									
Employee Signature										Supervisor Signature									